



**GOVERNMENT OF THE PUNJAB,
SPECIALIZED HEALTHCARE & MEDICAL
EDUCATION DEPARTMENT**

Dated: Lahore, the 18th November , 2025

NOTIFICATION:

No.SO(AMI-I)5-785/2023: In supersession of this Department's earlier Notification No.E&A(Health) 1-480/2020 dated 08.09.2023, the following officers of Specialized Healthcare & Medical Education Department are hereby deputed as **Representative** of Secretary, SHC & ME Department to attend the Board of Management Meetings mentioned against each on scheduled date and time of the concerned Institution;

Sr. No.	Name of Institution	Meeting to be attended by
1.	King Edward Medical College, Lahore	Special Secretary (D&R)
2.	Institute of Public Health, Lahore	
3.	Punjab Institute of Neurosciences, Lahore	Special Secretary (Operations)
4.	Gujranwala Medical College, Gujranwala	
5.	CPE Institute of Cardiology, Multan	Special Secretary (Operations), South Secretariat
6.	Allama Iqbal Medical College, Lahore	Additional Secretary (Admn.)
7.	Punjab Institute of Cardiology, Lahore	
8.	Services Institute of Medical Sciences, Lahore	Additional Secretary (Medical Education)
9.	Postgraduate Medical Institute / AMC / LGH, Lahore	Additional Secretary (Development)
10.	Khawaja Muhammad Safdar Medical College, Sialkot	
11.	Sahiwal Institute Of Cardiology, Sahiwal	Additional Secretary (Finance)
12.	Sahiwal Medical College, Sahiwal	
13.	Sheikh Zayed Medical College, Rahim Yar Khan	Additional Secretary (Procurement)
14.	D, Montmorency College of Dentistry / Punjab Dental Hospital, Lahore	Deputy Secretary (Admn.)

2. Terms of Reference (TORs):

- i. The Officers shall attend the Board of Management (BOM) Meetings on the scheduled date & time.
- ii. The deputed Officers shall brief the Secretary, SHC & ME Department on the agendas of respective atleast a day before the meeting.

- iii. The Officers shall debrief the Secretary, SHC & ME Department after attending the BOM meeting and shall submit a report on the prescribed proforma.

SECRETARY
SPECIALIZED HEALTHCARE &
MEDICAL EDUCATION DEPARTMENT

NO & DATE EVEN:

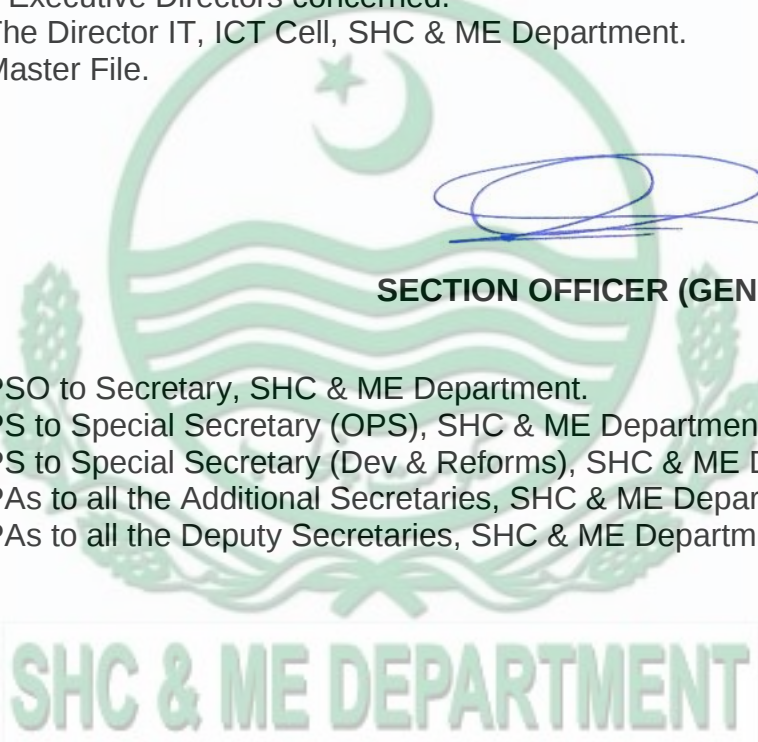
A copy is forwarded for information and necessary action to the:

1. Officers concerned.
2. All the Vice Chancellors / Principals / Medical Superintendents / Deans / Executive Directors concerned.
3. The Director IT, ICT Cell, SHC & ME Department.
4. Master File.


SECTION OFFICER (GENERAL)

CC:

1. PSO to Secretary, SHC & ME Department.
2. PS to Special Secretary (OPS), SHC & ME Department.
3. PS to Special Secretary (Dev & Reforms), SHC & ME Department.
4. PAs to all the Additional Secretaries, SHC & ME Department.
5. PAs to all the Deputy Secretaries, SHC & ME Department.


SHC & ME DEPARTMENT