

**GOVERNMENT OF THE PUNJAB****SPECIALIZED HEALTHCARE & MEDICAL EDUCATION DEPARTMENT**

Applications are invited for appointment of the following post on a contract basis at Nawaz Sharif Institute of Cardiology, Sargodha

SR.#.	POST	AGE	QUALIFICATION AND EXPERIENCE
1	Dean / CEO (01 Post)	Not more than 65 years of age on the last date of submission of application	<ul style="list-style-type: none"> <li>• MBBS or equivalent with postgraduate Level- III qualification in Cardiology/ Cardiac Surgery/ Pediatric Cardiology (FCPS/ DAB/ CCT/ MRCP/ FRCS) recognized by PMDC (erstwhile PMC)/ HEC with at least 15 years of post-qualification (Level-III) relevant experience.</li> <li>• Experience of working in a leadership position and at least 05 years of experience on administrative post.</li> <li>• Research publications (PubMed/PMDC/ HEC) shall be given preference.</li> <li>• The overall combinational experience including Academic, Clinical, and Operational along with Budgeting, Organizational, and Management experience shall be considered.</li> <li>• The candidate shall possess knowledge of regulatory standards, their compliance and justiciable financial, administrative, analytical and communication skills.</li> </ul>

**TERMS AND CONDITIONS**

- 1) The candidate, if selected, shall submit an affidavit before joining the said post declaring that he/she shall not own a clinic or hospital or has an interest/ share or work in the healthcare establishment.
- 2) This shall be a full-time/ non-practicing post.
- 3) Final appointment shall be subject to the verification of educational degrees & experience certificates (any expenditure in this regard shall be borne by the candidate).
- 4) Submissions of following attested copies are mandatory along with the application:
  - a. Updated CV (Curriculum Vitae);
  - b. The educational Degrees/Diplomas/Certificates;
  - c. Valid PMDC (erstwhile PMC) Registration Certificate;
  - d. Good standing Certificate from PMDC (erstwhile PMC)
  - e. Provisional Certificates / Result Cards of all professional examinations;
  - f. All the Experience Certificates till the date of application duly issued by the concerned Competent Authorities;
  - g. Valid National Identity Card / Passport;
  - h. 3 Fresh passport size photographs;
  - i. Verifiable Research Publications (PubMed/PMDC/HEC).
- 5) The applicants having foreign qualification must submit PM&DC (erstwhile PMC)/ HEC equivalence certificate.
- 6) Only short-listed candidates shall be called for interview.
- 7) The selection criteria for the post is available on the official website of the SHC&ME Department.
- 8) The applications in hard form (complete in all respect) shall be submitted in the office of the Additional Secretary (Technical), Government of the Punjab, Specialized Healthcare & Medical Education Department, 11-A, Lawrence Road, Lahore till 28th February (Friday), 2025 by 5:00 PM.
- 9) For further information, please contact Dr. Hafiz Muhammad Waseem, Additional Secretary (Technical), SHC & ME Department (042-99206230).

**SECRETARY**

Specialized Healthcare & Medical Education Department  
11-A, Lawrence Road, Lahore

IPL-607

## Scoring Criteria

Sr #	Criteria	Maximum Marks	Scoring Details
1	Medical Graduate	0	MBBS or equivalent Degree along with post graduation Level III, recognized by PMDC.
2	Additional Higher Qualification	05	01 Mark for each additional HEC/PMDC recognized qualification in the relevant field, other than level III qualification (maximum 05 marks).
3	Experience	10	<ul style="list-style-type: none"> <li>• 01 mark for each full year of experience in relevant field over and above the required 15 years' experience (maximum 05 marks).</li> <li>• 01 mark for each full year of working experience as Administrator / CEO/ Head of the Institution (maximum 05 marks).</li> </ul>
4	Research Publications*	05	<ul style="list-style-type: none"> <li>• 01 mark for each international research publication during last 05 years.</li> <li>• 0.75 mark for each national research publication during last 05 years.</li> <li>• 0.5 mark for each international / national research publication other than those specified above. *(PubMed/PMDC/HEC)</li> </ul>
5	Presentation	10	<ul style="list-style-type: none"> <li>• 05 marks for relevant content</li> <li>• 05 marks for presentation skills</li> </ul>
6	Interview	20	To be awarded by the <b>interview panel</b> .
<b>Total</b>		<b>50</b>	

### Interview Marks Criteria:

To keep the interview process transparent, 20 marks allocated for the interview have further been divided in following four categories.

- i. Job Knowledge and Skills (technical and managerial skills).
- ii. Leadership skills.
- iii. Awareness to applicable Laws and regulations.
- iv. Corporate Governance and Public Financial Management.