



NO.E&A(HEALTH)2-217/19(P-V)  
**GOVERNMENT OF THE PUNJAB**  
**SPECIALIZED HEALTHCARE &**  
**MEDICAL EDUCATION DEPARTMENT**

Dated Lahore, the 16<sup>th</sup> December, 2025

To

1. Vice Chancellor, Faisalabad Medical University, Faisalabad
2. Vice Chancellor, Fatima Jinnah Medical University, Lahore
3. Vice Chancellor, King Edward Medical University, Lahore
4. Vice Chancellor, Children's Hospital, the University of Child Health Sciences, Lahore
5. Vice Chancellor, University of Health Sciences, Lahore
6. Vice Chancellor, Nishtar Medical University, Multan
7. Vice Chancellor, Rawalpindi Medical University, Rawalpindi
8. Principal, Quaid-e-Azam Medical College, Bahawalpur
9. Principal, Sheikh Zayed Medical College, Rahim Yar Khan
10. Principal, D.G Khan Medical Dera Ghazi Khan
11. Principal, Gujranwala Medical College, Gujranwala
12. Principal, Khawaja Muhammad Safdar Medical College, Sialkot
13. Principal, Nawaz Sharif Medical College, Gujrat
14. Principal, Allama Iqbal Medical College, Lahore
15. Principal, Postgraduate Medical Institute / Ameer-ud-Din Medical College, Lahore
16. Principal, College of Ophthalmology and Allied Vision Sciences, Lahore
17. Principal, De-Montmorency College of Dentistry, Lahore
18. Principal, Services Institute of Medical Sciences, Lahore
19. Principal, Nishtar Medical College, Multan
20. Principal, Nishtar Institute of Dentistry, Dental College, Multan Sadar, Multan
21. Principal, Sahiwal Medical College, Sahiwal
22. Principal, Sargodha Medical College, Sargodha
23. Principal, Punjab Medical College, Faisalabad
24. Principal, Rawalpindi Medical College, Rawalpindi
25. Medical Superintendent, Bahawal Victoria Hospital, Bahawalpur
26. Medical Superintendent, Jubilee Female Hospital, attached Quaid-e-Azam Medical College, Bahawalpur
27. Medical Superintendent, Nawab Sir Sadiq Muhammad Khan Abbasi Hospital, Bahawalpur,
28. Medical Superintendent, Pervaiz Elahi Institute of Cardiology, Bahawalpur
29. Medical Superintendent, Sheikh Zayed Hospital, Rahim Yar Khan
30. Medical Superintendent, Sardar Fateh Muhammad Khan Buzdar, Institute of Cardiology, Dera Ghazi Khan
31. Medical Superintendent, Allama Iqbal Teaching Hospital, D.G Khan
32. Medical Superintendent, Allied Hospital, Faisalabad City, Faisalabad
33. Medical Superintendent, Children's Hospital, Faisalabad
34. Medical Superintendent, Dental Section, PMC and Allied Hospital, Faisalabad
35. Medical Superintendent, Allied Hospital-II, Faisalabad
36. Medical Superintendent, Faisalabad Institute of Cardiology, Faisalabad
37. Medical Superintendent, Faisalabad Teaching Hospital, Faisalabad
38. Medical Superintendent, Allama Iqbal Memorial Hospital, Sialkot
39. Medical Superintendent, Ch. Pervaiz Elahi Institute of Cardiology, Wazirabad
40. Medical Superintendent, Gujranwala Teaching Hospital, Gujranwala

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41. Medical Superintendent, Govt. Sardar Begum Teaching Hospital, Sialkot
  42. Medical Superintendent, Provision of Missing Specialties for up-gradation of DHQ Hospital to Teaching Hospital, Gujranwala.
  43. Medical Superintendent, Aziz Bhatti Shaheed Hospital, Gujrat.
  44. Medical Superintendent, Govt. Teaching Hospital, Shahdara, Lahore
  45. Medical Superintendent, Govt. Kot Khawaja Saeed Teaching Hospital, Lahore
  46. Medical Superintendent, Govt. Muhammad Nawaz Sharif Teaching Hospital, Yakki Gate, Lahore
  47. Medical Superintendent, Jinnah Burn and Reconstructive Surgery Center, Allama Iqbal Medical College, Lahore
  48. Medical Superintendent, Jinnah Hospital, Lahore
  49. Medical Superintendent, Lady Aitchison Hospital, Lahore
  50. Medical Superintendent, Lady Wallingdon Hospital, Lahore.
  51. Medical Superintendent, Lahore General Hospital, Lahore
  52. Medical Superintendent, Mayo Hospital, Lahore
  53. Medical Superintendent, Govt. Mian Munshi Hospital, DHQ-I, Teaching Hospital, Lahore
  54. Medical Superintendent, Punjab Dental Hospital, Lahore
  55. Medical Superintendent, Punjab Institute of Cardiology, Lahore
  56. Medical Superintendent, Punjab Institute of Neurosciences, Lahore
  57. Medical Superintendent, Govt. Said Mitha Hospital, Lahore
  58. Medical Superintendent, Services Hospital, Lahore
  59. Medical Superintendent, Sir Ganga Ram Hospital, Lahore
  60. Medical Superintendent, Ch. Pervaiz Elahi Institute of Cardiology, Multan
  61. Medical Superintendent, Nishtar Hospital, Multan
  62. Medical Superintendent, Nishtar Institute of Dentistry, Dental Hospital, Multan Sadar, Multan
  63. Medical Superintendent, The Children's Hospital & the Institute of Child Health, Multan
  64. Medical Superintendent, Cardiac, Center, QAMC, Bahawalpur
  65. Medical Superintendent, Benazir Bhutto Hospital, Rawalpindi
  66. Medical Superintendent, Rawalpindi Teaching Hospital, Rawalpindi
  67. Medical Superintendent, Holy Family Hospital, Rawalpindi
  68. Medical Superintendent, Rawalpindi Institute of Cardiology, Rawalpindi
  69. Medical Superintendent, Rawalpindi Institute of Urology & Transplantation, Rawalpindi
  70. Medical Superintendent, Syed Muhammad Hussain Govt. T.B. Sanatorium Samli, Murree, Rawalpindi
  71. Medical Superintendent, Sahiwal Teaching Hospital, Sahiwal
  72. Medical Superintendent, Dr. Faisal Masood Teaching Hospital, Sargodha
  73. MS, Institute of Ophthalmology & Allied Vision Sciences, Nishtar Multan
  74. MS, Gujranwala Medical College Teaching Hospital, Gujranwala
  75. Executive Director, Sardar Fateh Muhammad Khan Buzdar Institute of Cardiology, Dera Ghazi Khan
  76. Executive Director, Faisalabad Institute of Cardiology, Faisalabad
  77. Executive Director, Ch. Pervaiz Elahi Institute of Cardiology, Wazirabad
  78. Executive Director, Punjab Institute of Cardiology, Lahore
  79. Executive Director, Punjab Institute of Mental Health, Lahore
  80. Executive Director, Punjab Institute of Neurosciences, Lahore
  81. Executive Director, Ch. Pervaiz Elahi Institute of Cardiology, Multan
  82. Executive Director, Pak Italian Burn Centre, Multan
  83. Executive Director, Rawalpindi Institute of Cardiology, Rawalpindi
  84. Dean, Institute of Public Health, Lahore



85. Dean, The Children's Hospital & the Institute of Child Health, Multan
86. Medical Director, The Children's Hospital & the Institute of Child Health, Lahore.
87. Director, Institute of Blood Transfusion Service Punjab, Lahore
88. Project Director, Punjab Thalassaemia and other Genetic Disorders Prevention and Research Institute attached with FJMU, Lahore
89. Director General, Director General, Nursing Punjab, Lahore
90. The Surgeon Medico Legal, Punjab, Lahore
91. The CEO, Punjab Healthcare Commission, Lahore
92. All the Section Officers SHC&ME Department.

Subject:- **FINANCIAL ASSISTANCE TO THE FAMILY OF A CIVIL SERVANT WHO DIES WHILE IN SERVICE**

I am directed to refer to the subject cited and to **enclose** herewith a copy of letter No. FD-SR-I-3-10-2004(P-II), dated 11.12.2025, received from Section Officer (SR-I), Government of the Punjab, Finance Department for instructions regarding Financial Assistance to the family of a Civil Servant who dies while in service, for information and further necessary action.



(GHULAM ABBAS)  
SECTION OFFICER (GENERAL)

**NO. & EVEN DATE:**

A copy is forwarded for information and necessary action to the:

1. Section Officer, SR-I, Finance Department.
2. Director IT, ICT Cell, SHC & ME Department with the request to upload this directions on the official website of this department.



(GHULAM ABBAS)  
SECTION OFFICER (GENERAL)

**CC:-**

- i. PSO to Secretary SHC & ME Department.
- ii. PSs to all Special Secretaries, SHC & ME Department.
- iii. PAs to all Additional Secretaries, SHC& ME Department.
- iv. PAs to all Deputy Secretaries, SHC& ME Department.



FD/REG/SR/O/251211/0506

FD-SR-I-3-10-2004(P-II)  
**GOVERNMENT OF THE PUNJAB**  
**FINANCE DEPARTMENT**  
Dated: 11<sup>th</sup> December, 2025

To,

1. Secretary (Punjab Public Service Commission (PPSC))  
Punjab Public Service Commission
2. Principal Secretary to Governor  
Governor's Secretariat Punjab
3. Military Secretary (Governor's House)  
Governor's Secretariat Punjab
4. Principal Secretary to Chief Minister Punjab  
Chief Minister's Office Punjab
5. Secretary to CM (Coordination)  
Chief Minister's Office Punjab
6. Secretary  
Provincial Assembly of the Punjab
7. Provincial Director  
Local Fund Audit
8. CHIEF PILOT (VIP Flight (FW), S&GAD)  
Additional Chief Secretary Office
9. Chief Inspector of Treasuries & Accounts Punjab  
Inspectorate of Treasuries & Accounts
10. All the Administrative Secretaries, Government of the Punjab
11. All the Commissioners, Government of the Punjab
12. All the Deputy Commissioners, Government of the Punjab

Subject:

**FINANCIAL ASSISTANCE TO TO THE FAMILY OF A CIVIL SERVANT WHO DIES WHILE IN SERVICE**

I am directed to refer to the subject cited above and to enclose herewith a copy of clarification letter bearing No.FD.SR-I/3-10/2004(P-II), dated 10.12.2025 for information / necessary action.

EFA  
1529  
15/12/25

A handwritten signature in black ink, appearing to read 'Muhammad Zia ul Haq', with a horizontal line crossing through the middle of the script.

MUHAMMAD ZIA UL HAQ | SECTION  
OFFICER SR-I (SERVICE RULE I)



No.FD.SR-I/3-10/2004(P-II)  
GOVERNMENT OF THE PUNJAB  
FINANCE DEPARTMENT

Dated: Lahore, 10<sup>th</sup> December, 2025

To

1. All administrative Secretaries to Government of the Punjab
2. The Secretary to Governor of the Punjab
3. The Secretary to Chief Minister, Punjab
4. The Military Secretary to Governor of the Punjab
5. All Commissioners in the Punjab
6. All Deputy Commissioners in the Punjab
7. All Heads of Attached Departments, Government of the Punjab
8. The Registrar, Lahore High Court, Lahore
9. All District and Sessions Judges in the Punjab
10. The Secretary, Punjab Public Service Commission, Lahore
11. The Secretary, Punjab Provincial Assembly, Lahore
12. The Director General, Civil Audit, Lahore
13. The Provincial Director, Local Fund Audit, Punjab, Lahore
14. The Chief Pilot, VIP Flight, Lahore
15. The Chief Inspector to Treasuries & Accounts, Punjab, Lahore

Subject: FINANCIAL ASSISTANCE TO THE FAMILY OF A CIVIL SERVANT WHO DIES WHILE IN SERVICE

In continuation of this Department's letter of even number dated 27.08.2025 on the subject cited above and to state that certain questions have arisen regarding admissibility of 'Financial Assistance Package' to the legal heir(s) of the deceased civil servant. It is clarified as under:

Sr.#	Query	Clarification
1.	In case Government servant had more than one wife, how will Financial Assistance Package be disbursed?	Financial Assistance Package shall be paid equally to all the surviving widows.
2.	Whether the widow or widower are eligible for the Package along with the children at the same time?	Only widow or widows in case of a male civil servant and widower in case of a female civil servant are eligible for grant of Financial Assistance Package. In case that the spouse is not alive or is divorced, Financial Assistance Package would be equally disbursed among the children for son(s) below the age of 24 years and for unmarried daughter(s).
3.	In case the deceased Civil Servant had more than one wives and children at time of his death, how will Financial Assistance Package be disbursed?	If the Civil Servant had more than one wife, and the number of his surviving widows and children does not exceed 4, the Package shall be divided equally among the surviving widows and eligible children. If the number of surviving widows and children together is more than 4, the Package shall be divided in the following manner, i.e each surviving widow shall get 1/4th of the Package and the balance (if any) shall be divided equally among the surviving eligible children.

M. Muhammad  
10/12/2025

Sr.#	Query	Clarification
		<p>Distribution in the above manner shall also take place whenever the Government servant leaves behind surviving children of a wife who has predeceased him in addition to the surviving widow and her children, if any.</p> <p>Moreover, In the case of a female Government servant leaving behind children from a former marriage in addition to her husband and children by her surviving husband, the amount of Package shall be divided equally among the husband and all eligible children. In case the total number of beneficiaries exceeds four, the husband shall be allowed 1/4th of the Package and the remaining amount distributed equally among the eligible children.</p>
4.	Whether children from a former marriage along with surviving husband in case of female government servant, are eligible for Financial Assistance Package?	As explained vide serial No.2 above.
5.	What will be the status of family salary in case of remarriage or death of spouse?	Family salary shall be divided equally among the surviving sons below the age of 24 years, and unmarried daughter. In case of physically / mentally handicapped children of the deceased civil servant, it shall be disbursed without considering their age.
6.	Who will be entitled to receive Financial Assistance Package in case of minor children when there is no widow or widower?	The sanctioning authority may allow the payment of Package admissible to minor children of a deceased Government servant to their mother. In case the mother is not alive or was divorced from the Government servant in his life time, the sanctioning authority may nominate any suitable person to be the guardian of such minor children for the purpose of receiving payment of Package on their behalf. In case the deceased Government servant was a female, the sanctioning authority may under similar circumstances allow the payment of Package of minor children of the deceased to their father, or if the father is not alive, then to such guardian as may be appointed by the sanctioning authority.
7.	In case of an unmarried civil servant, whether his / her family is entitled to Financial Assistance Package?	The family of an unmarried civil servant who dies while in service on or after 02.12.2024, is not entitled to Financial Assistance Package.
8.	Whether the adopted children of a deceased civil servant are entitled to Financial Assistance Package?	If under the personal law of the Government servant concerned, adoption is legally

M. Maheshwari  
10/12/2025

Sr.#	Query	Clarification
		recognized as conferring the status of a natural child, then yes.
9.	Whether an eligible legal heir can surrender his / her monetary benefit share to other eligible legal heir(s)?	An eligible legal heir cannot surrender his / her monetary benefit share to other eligible legal heir(s), as no such provision exists in the policy.

*K. Mahmood*  
10/12/2025

(KHALID MAHMOOD)  
ADDL. FINANCE SECRETARY (REG.)

NO. & DATE EVEN:

A copy is forwarded for information and necessary action to the:-

1. Accountant General, Punjab, Lahore
2. All District Accounts Officers in the Punjab
3. The Treasury Officer, Lahore
4. The Superintendent, Government Printing Press, Punjab, Lahore, with the request to publish in the official gazette

*M. Zia ul Haq*  
10-12-2025

(MUHAMMAD ZIA UL HAQ)  
SECTION OFFICER (SR-I)