



No. E&A (H) 1-256/2015 (P-I)

**GOVERNMENT OF THE PUNJAB,  
SPECIALIZED HEALTHCARE & MEDICAL EDUCATION  
DEPARTMENT**

Dated: Lahore, the 4<sup>th</sup> March, 2025

To

1. The Vice Chancellor, Nishtar Medical University, Multan
2. The Vice Chancellor, Faisalabad Medical University, Faisalabad
3. The Vice Chancellor, Rawalpindi Medical University, Rawalpindi
4. The Principal, Quaid-i-Azam Medical College, Bahawalpur
5. The Principal, Nishtar Medical College, Multan
6. The Principal, Sargodha Medical College, Sargodha .
7. The Principal, Nawaz Sharief Medical College, Gujrat
8. The Principal, Narowal Medical College, Narowal
9. The Dean, Children Hospital and the Institute of Child Health, Multan
10. The Dean, Children Hospital, Faisalabad
11. The Medical Superintendent, Allied Hospital, Faisalabad
12. The Medical Superintendent, Allied -2 Hospital, Faisalabad
13. The Medical Superintendent, Faisalabad Teaching Hospital, GM Abad, Faisalabad
14. The Medical Superintendent, Children Hospital, Faisalabad
15. The Medical Superintendent, Dental Section, PMC & Allied Hospital, Faisalabad
16. The Medical Superintendent, Nishtar-2 Hospital, Multan
17. The Medical Superintendent, Nishtar Institute of Dentistry, Multan
18. The Executive Director, Pak Italian Burn Centre, Multan
19. The Medical Superintendent, Children Hospital & the Institute of Child Health, Multan
20. The Medical Superintendent, Institute of Ophthalmology & Allied Vision Sciences, Multan
21. The Medical Superintendent, Aziz Bhatti Shaheed Teaching Hospital, Gujrat
22. The Medical Superintendent, Pervaiz Elahi Institute of Cardiology, Bahawalpur
23. The Medical Superintendent, Syed Muhammad Hussain TB & General Hospital, Murree
24. The Medical Superintendent, Nawab Sir Sadiq MK Abbassi Hospital, Bahawalpur
25. The Medical Superintendent, Dr. Faisal Masood Teaching Hospital, Sargodha
26. The Medical Superintendent, Mula Bux Teaching Hospital, Sargodha
27. The Medical Superintendent, Mayo Cancer Care Hospital, Lahore
28. The Medical Superintendent, DHQ Teaching Hospital, Narowal
29. The Medical Superintendent, , THQ Teaching Hospital, Shakargarh
30. The Medical Superintendent, , THQ Teaching Hospital, Zafarwal

Subject: **IMPLEMENTATION OF HUMAN RESOURCE INFORMATION SYSTEM  
(HRIS) FOR DAILY ATTENDANCE**

I am directed to refer to the subject cited above and to state that an online Health Self Service Portal / Application has been developed in collaboration with Punjab Information

Technology Board (PITB), Lahore to facilitate Head of Departments (HODs) to mark their attendance from their cell phones.

2. In this regard, a team of PITB shall visit your hospital for deployment / installation of the said application. Moreover, registration of **ONLY** Head of Departments (HODs) and Head of the Institutions (HOIs) including Principal, Dean, Executive Director, CEO and Medical Superintendents on the application will be carried out along-with a training session to mark & monitor the attendance.

3. I have, therefore, been directed to request you to provide your full support in this regard for smooth execution of this application and to facilitate the PITB team assigned to oversee and implement the said system. This directive is to be implemented in true letter and spirit and must be strictly complied with.



**SECTION OFFICER (GENERAL)**

**CC:**

1. Chairman PITB, Arfa Kareem Tower, Lahore to with the request to depute your team for proper implementation of the HRIS in the above hospitals.
2. Director (I.T), ICT Cell, SHC&ME Department.
3. Deputy Director (M&E), SM&IPU, SHC&ME Department to make follow-up with hospitals to ensure the attendance of HODs and HOIs
4. PSO to Secretary SHC&ME Department.
5. PS to Special Secretary (Ops/D&R), SHC&ME Department.
6. PA to Additional Secretary (Admin/Dev.), SHC&ME Department
7. PA to Deputy Secretary (admin), SHC&ME Department