



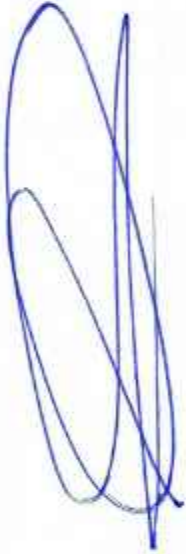
NO.E&A(HEALTH)2-218/2019(P-XI)
GOVERNMENT OF THE PUNJAB
SPECIALIZED HEALTHCARE &
MEDICAL EDUCATION DEPARTMENT

Dated Lahore, the 06th January, 2025

To

1. Vice Chancellor, Faisalabad Medical University, Faisalabad
2. Vice Chancellor, Fatima Jinnah Medical University, Lahore
3. Vice Chancellor, King Edward Medical University, Lahore
4. Vice Chancellor, Children's Hospital, the University of Child Health Sciences, Lahore
5. Vice Chancellor, University of Health Sciences, Lahore
6. Vice Chancellor, Nishtar Medical University, Multan
7. Vice Chancellor, Rawalpindi Medical University, Rawalpindi
8. Principal, Quaid-e-Azam Medical College, Bahawalpur
9. Principal, Sheikh Zayed Medical College, Rahim Yar Khan
10. Principal, D.G Khan Medical Dera Ghazi Khan
11. Principal, Gujranwala Medical College, Gujranwala
12. Principal, Khawaja Muhammad Safdar Medical College, Sialkot
13. Principal, Nawaz Sharif Medical College, Gujrat
14. Principal, Allama Iqbal Medical College, Lahore
15. Principal, Postgraduate Medical Institute / Ameer-ud-Din Medical College, Lahore
16. Principal, College of Ophthalmology and Allied Vision Sciences, Lahore
17. Principal, De-Montmorency College of Dentistry, Lahore
18. Principal, Services Institute of Medical Sciences, Lahore
19. Principal, Nishtar Medical College, Multan
20. Principal, Nishtar Institute of Dentistry, Dental College, Multan Sadar, Multan
21. Principal, Sahiwal Medical College, Sahiwal
22. Principal, Sargodha Medical College, Sargodha
23. Principal, Punjab Medical College, Faisalabad
24. Principal, Rawalpindi Medical College, Rawalpindi
25. Medical Superintendent, Bahawal Victoria Hospital, Bahawalpur
26. Medical Superintendent, Jubilee Female Hospital, attached Quaid-e-Azam Medical College, Bahawalpur
27. Medical Superintendent, Nawab Sir Sadiq Muhammad Khan Abbasi Hospital, Bahawalpur,
28. Medical Superintendent, Pervaiz Elahi Institute of Cardiology, Bahawalpur
29. Medical Superintendent, Sheikh Zayed Hospital, Rahim Yar Khan
30. Medical Superintendent, Sardar Fateh Muhammad Khan Buzdar, Institute of Cardiology, Dera Ghazi Khan
31. Medical Superintendent, Allama Iqbal Teaching Hospital, D.G Khan
32. Medical Superintendent, Allied Hospital, Faisalabad City, Faisalabad
33. Medical Superintendent, Children's Hospital, Faisalabad
34. Medical Superintendent, Dental Section, PMC and Allied Hospital, Faisalabad
35. Medical Superintendent, Allied Hospital-II, Faisalabad
36. Medical Superintendent, Faisalabad Institute of Cardiology, Faisalabad
37. Medical Superintendent, Faisalabad Teaching Hospital, Faisalabad
38. Medical Superintendent, Allama Iqbal Memorial Hospital, Sialkot
39. Medical Superintendent, Ch. Pervaiz Elahi Institute of Cardiology, Wazirabad

40. Medical Superintendent, Gujranwala Teaching Hospital, Gujranwala
41. Medical Superintendent, Govt. Sardar Begum Teaching Hospital, Sialkot
42. Medical Superintendent, Provision of Missing Specialties for up-gradation of DHQ Hospital to Teaching Hospital, Gujranwala.
43. Medical Superintendent, Aziz Bhatti Shaheed Hospital, Gujrat.
44. Medical Superintendent, Govt. Teaching Hospital, Shahdara, Lahore
45. Medical Superintendent, Govt. Kot Khawaja Saeed Teaching Hospital, Lahore
46. Medical Superintendent, Govt. Mozang Teaching Hospital, Lahore
47. Medical Superintendent, Govt. Muhammad Nawaz Sharif Teaching Hospital, Yakki Gate, Lahore
48. Medical Superintendent, Jinnah Burn and Reconstructive Surgery Center, Allama Iqbal Medical College, Lahore
49. Medical Superintendent, Jinnah Hospital, Lahore
50. Medical Superintendent, Lady Aitchison Hospital, Lahore
51. Medical Superintendent, Lady Wallingdon Hospital, Lahore.
52. Medical Superintendent, Lahore General Hospital, Lahore
53. Medical Superintendent, Mayo Hospital, Lahore
54. Medical Superintendent, Govt. Mian Munshi Hospital, DHQ-I, Teaching Hospital, Lahore
55. Medical Superintendent, Punjab Dental Hospital, Lahore
56. Medical Superintendent, Punjab Institute of Cardiology, Lahore
57. Medical Superintendent, Punjab Institute of Neurosciences, Lahore
58. Medical Superintendent, Govt. Said Mitha Hospital, Lahore
59. Medical Superintendent, Services Hospital, Lahore
60. Medical Superintendent, Sir Ganga Ram Hospital, Lahore
61. Medical Superintendent, Ch. Pervaiz Elahi Institute of Cardiology, Multan
62. Medical Superintendent, Nishtar Hospital, Multan
63. Medical Superintendent, Nishtar Institute of Dentistry, Dental Hospital, Multan Sadar, Multan
64. Medical Superintendent, The Children's Hospital & the Institute of Child Health, Multan
65. Medical Superintendent, Cardiac, Center, QAMC, Bahawalpur
66. Medical Superintendent, Benazir Bhutto Hospital, Rawalpindi
67. Medical Superintendent, Rawalpindi Teaching Hospital, Rawalpindi
68. Medical Superintendent, Holy Family Hospital, Rawalpindi
69. Medical Superintendent, Rawalpindi Institute of Cardiology, Rawalpindi
70. Medical Superintendent, Rawalpindi Institute of Urology & Transplantation, Rawalpindi
71. Medical Superintendent, Syed Muhammad Hussain Govt. T.B. Sanatorium Samli, Murree, Rawalpindi
72. Medical Superintendent, Sahiwal Teaching Hospital, Sahiwal
73. Medical Superintendent, Dr. Faisal Masood Teaching Hospital, Sargodha
74. MS, Institute of Ophthalmology & Allied Vision Sciences, Nishtar Multan
75. MS, Gujranwala Medical College Teaching Hospital, Gujranwala
76. Executive Director, Sardar Fateh Muhammad Khan Buzdar Institute of Cardiology, Dera Ghazi Khan
77. Executive Director, Faisalabad Institute of Cardiology, Faisalabad
78. Executive Director, Ch. Pervaiz Elahi Institute of Cardiology, Wazirabad
79. Executive Director, Punjab Institute of Cardiology, Lahore
80. Executive Director, Punjab Institute of Mental Health, Lahore
81. Executive Director, Punjab Institute of Neurosciences, Lahore
82. Executive Director, Ch. Pervaiz Elahi Institute of Cardiology, Multan



83. Executive Director, Pak Italian Burn Centre, Multan
84. Executive Director, Rawalpindi Institute of Cardiology, Rawalpindi
85. Dean, Institute of Public Health, Lahore
86. Dean, The Children's Hospital & the Institute of Child Health, Multan
87. Medical Director, The Children's Hospital & the Institute of Child Health, Lahore.
88. Director, Institute of Blood Transfusion Service Punjab, Lahore
89. Project Director, Punjab Thalassaemia and other Genetic Disorders Prevention and Research Institute attached with FJMU, Lahore
90. Director General, Director General, Nursing Punjab, Lahore
91. The Surgeon Medico Legal, Punjab, Lahore
92. The CEO, Punjab Healthcare Commission, Lahore
93. Cashier, SHC& ME Department

Subject:- **UTILIZATION OF POSTAL SERVICES BY GOVERNMENT OFFICES**

I am directed to refer to the subject cited above and to **enclose** herewith a copy of letter No. SO(FG-II)5-4/2024, dated 23.12.2024 received from Section Officer (FG-II), Govt. of the Punjab, Implementation & Coordination Wing, S&GA Department along with enclosure received from Govt. of Pakistan, Ministry of Communications, Islamabad regarding use of services of Pakistan Post for mailing their domestic and International Correspondence for information and further necessary action.


SECTION OFFICER (GENERAL)

NO. & EVEN DATE:

A copy is forwarded for information and necessary action to the:

- i. Director IT, ICT Cell, SHC & ME Department with the request to upload this directions on the official website of this department.
- ii. Section Officer (FG-II), Govt. of the Punjab, Implementation & Coordination Wing, S&GA Department


SECTION OFFICER (GENERAL)

CC:-

- i. PSO to Secretary SHC & ME Department.
- ii. PSs to all Special Secretaries, SHC & ME Department.
- iii. PAs to all Additional Secretaries, SHC& ME Department.
- iv. PAs to all Deputy Secretaries, SHC& ME Department.



NO.SO(FG-II)5-4/2024
GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT
(IMPLEMENTATION & COORDINATION WING)

Dated: Lahore the 23rd December, 2024

To

1. The Chairman, P&D Board, Punjab.
2. The Senior Member, Board of Revenue, Lahore.
3. The Additional Chief Secretary, Punjab.
4. The Additional Chief Secretary, South Punjab.
5. All Administrative Secretaries to Government of the Punjab.
6. All Divisional Commissioners in the Punjab.
7. All Deputy Commissioners in the Punjab.

Subject: **UTILIZATION OF POSTAL SERVICES BY GOVERNMENT OFFICES**

Kindly refer to this Department's letter of even number dated 12.12.2024 to the subject cited above and find enclosed herewith a copy of letter No. D.O No. Misc.1/2024-P.O-I dated 16.12.2024 alongwith enclosure received from Secretary, Government of Pakistan, Ministry of Communications, Islamabad.

2. I am, directed to convey that all Government Offices including Attached Departments, Autonomous Bodies, Authorities and Companies in Punjab may ensure the use of services of Pakistan Post for mailing their Domestic and International Correspondence.

ADDL. SECRETARY (A)
Diary No. _____
Date: 30/12
DS (A)
DS (G)
DS (P)
SLO

Zaheer Ahmad Babar
(ZAHEER AHMAD BABAR)
SECTION OFFICER (FG-II)

C.C:

1. Secretary, Government of Pakistan, Ministry of Communications, Islamabad w.r.t:above mentioned reference.
2. Postmaster General, Central & Northern, Punjab, for information.
3. PS to Secretary (I&C), S&GAD

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SECRETARY SHC&ME	
Diary No. 9841	
Date: 30/12/24	
SS (OPS)	SS (D&R)
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DS (ADMIN)	
Diary No. _____	
Dated: 1/1/25	
SO (AMI-I)	
SO (AMI-II)	
SO DENTAL	
SO GENERAL	
ICT CELL	



Secretary

Ph: 051-9201252

D.O. No. Misc.1/2024-P.O-1
Ministry of Communications
Government of Pakistan
ISLAMABAD

Islamabad, the 16th December, 2024.

SUBJECT: - UTILIZATION OF POSTAL SERVICES BY GOVERNMENT OFFICES.

Dear Sir, Asalam - O - Alaikum.

I would like to draw your kind attention towards the fact that Pakistan Post Office, an attached department of the Ministry of Communications, holds the legal privilege under Section 4 of the Post Office Act, 1898, to manage postal correspondence in Pakistan. The Cabinet Division, through U.O No. 7-1/2019-Min-1 dated April 10, 2019, directed all Federal Secretaries and Provincial Chief Secretaries, under the instructions of the Prime Minister, to ensure utilization of services of Pakistan Post for domestic and international mail (copy enclosed).

2. However, it has been observed that government offices at times, are reluctant in utilizing the services of Pakistan Post. This trend adversely affects the organization's revenue generation and overall operational efficiency.

3. In light of the above, I request your kind intervention to ensure that all government offices under your administrative control strictly adhere to this directive by utilizing the services of Pakistan Post for official correspondence. Compliance with these instructions would contribute towards strengthening a key public sector organization which plays a critical role in communication and service delivery.

4. Your cooperation and favourable response in the matter would significantly help in reinforcing adherence to this important policy initiative and in supporting a vital national entity.

Regards,

(Ali Sher Mahsud)
(Ali Sher Mahsud)

Mr. Zahid Akhtar Zaman,
Chief Secretary,
Government of Punjab,
Lahore.

Secy (RC)
Date
Asst. Secy
Off. Secy
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[Signature]
CS
16 DEC 2024

Secy Proc

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GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
CABINET DIVISION

SUBJECT: REQUEST FOR UTILIZATION OF POSTAL SERVICES OFFERED BY PAKISTAN POST.

The Pakistan Post, being a Department of the Federal Government, having a country-wide infrastructure, provides postal facilities that includes conveying of letters, packets, documents, parcels etc.

2. In terms of Section 4(1) of the Pakistan Post Office Act, 1898, the department has an exclusive privilege for conveying all letters reserved to the Government

3. In view of the above, the Prime Minister of Pakistan has been pleased to desire that all government offices shall use the services of Pakistan Post for mailing their domestic and international correspondence.

Imtiaz Ahmad
(Dr. Imtiaz Ahmad)
Joint Secretary to the Cabinet
Tel: 9902918

- 1. All Secretaries/Additional Secretaries In-charge of Ministries/Divisions
 - 2. Chief Secretaries of Provincial Governments
- Cabinet Division's U.O. No. 7-1/2019-Mn.I, dated the 10th April, 2019

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