

TOP PRIORITY / URGENT / OUT TODAY



NO.E&A(HEALTH) 2-240/2020 (P)
GOVERNMENT OF THE PUNJAB
SPECIALIZED HEALTHCARE &
MEDICAL EDUCATION DEPARTMENT

Dated Lahore, the 25th October, 2024

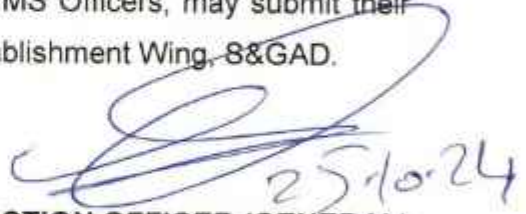
To

- 1) All the Additional Secretaries, Specialized Healthcare & Medical Education Department
- 2) All the Deputy Secretaries, SHC & ME Department.
- 3) All the Vice Chancellors of Medical Universities in the Punjab
- 4) All the Heads/Principals of Teaching/Autonomous/Special Medical Institutions in the Punjab.
- 5) All the Medical Superintendents of the Teaching Hospital in the Punjab.
- 6) The Managing Director, Punjab Health Foundation, Lahore
- 7) The CEO, Punjab Healthcare Commission, Lahore.
- 8) Head of Burn Center / Chairman Plastic Surgery, Pak Italian Burn Centre, Nishtar Medical University, Multan
- 9) The Director, Internal Audit Wing, SHC & ME Department.
- 10) The Secretary, Blood Transfusion Authority, Lahore
- 11) The Surgeon General Medico-legal Punjab, Lahore.
- 12) The Director, Institute of Blood Transfusion Services, Punjab, Lahore.
- 13) The Director General (Nursing), Punjab, Lahore.
- 14) All the Section Officers of SHC & ME Department.

SUBJECT: REQUEST FOR APPLICATIONS FOR ONLINE PROFESSIONAL CERTIFICATIONS UNDER THE SCHEME TITLED "INSTITUTIONAL STRENGTHENING OF P&D BOARD AND CAPACITY BUILDING OF PUBLIC SECTOR EMPLOYEES".

I am directed to enclose herewith a copy of letter No. SO (E-III)6-8/2024 (PRMPU) dated 27.09.2024, alongwith its enclosures received from Section Officer (Estt.-III), Government of the Punjab, S&GAD, on the subject cited above for information and nomination of suitable / eligible candidates for the said training.

2. I am, therefore, directed to request to furnish nomination of suitable / eligible officers and those applicants who fulfill the criteria may apply through proper channel after obtaining necessary approval from the respective competent authority accordingly. However, interested officers of PAS / PMS Officers, may submit their detailed C.V's alongwith necessary documents to Establishment Wing, S&GAD.


SECTION OFFICER (GENERAL)

CC:

- 1) The Director IT, ICT Cell, SHC & ME Department, with the request to upload the said circular.
- 2) PS to Secretary, SHC & ME Department.
- 3) PS to Special Secretary (Operations), SHC & ME Department.
- 4) PS to Special Secretary (Development & Reforms), SHC & ME Department.

2-240/20

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NO. SO (E-III) 6-8/2024 (PRMPU)
GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT

Handwritten initials

(ESTABLISHMENT WING)

Dated: Lahore, the 27th September, 2024

To,

1. All the Administrative Secretaries, Government of the Punjab.
2. All the Commissioners, in Punjab
3. All the Deputy Commissioners, in Punjab

Subject: REQUEST FOR APPLICATIONS FOR ONLINE PROFESSIONAL CERTIFICATIONS UNDER THE SCHEME TITLED "INSTITUTIONAL STRENGTHENING OF P&D BOARD AND CAPACITY BUILDING OF PUBLIC SECTOR EMPLOYEES"

I am directed to refer to the subject noted above and to enclose herewith a copy of letter No.PRMPU/CB/433/2024/78, dated 19.09.2024, received from Assistant Director (Admn), Punjab Reform Management & Policy Unit (PRMPU), Planning & Development Board, Government of the Punjab.

2. It is requested that further necessary action regarding nomination of panel of suitable and eligible officer(s) for the subject short term online professional certificates may kindly be taken at the earliest. The nominations of officers of Attached Departments may be sent directly to PRMPU at 184-A, Upper Mall, Behind NIPA, Scotch Corner, Lahore, after getting approval of the Competent Authority concerned. However, the nominations of PAS/PMS officers, if any, should be sent to this Department alongwith detailed CV before 15.12.2024 and a statement indicating that the expenditure, if any, to be incurred on course fee, travelling, boarding and lodging etc. of participant will be borne by the nominating Department or by the nominee himself/herself.

ADDL. SECRETARY (A)	
Diary No.	
Date:	10/10
DS (A)	<input checked="" type="checkbox"/>
DS (G)	<input type="checkbox"/>
DS (P)	<input type="checkbox"/>
SLO	<input type="checkbox"/>

PSB

Maria 27/9/24
(MARIA JAVAID)
SECTION OFFICER (ESTT-III)

CC:

1. The PSO to Secretary (Services), S&GAD.
2. P.A. to Deputy Secretary (Services), S&GAD
3. P.A. to Deputy Secretary (Estt.), S&GAD.

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SECRETARY SHC&ME	
Diary No.	6847
Date:	08/10/24
SS (OP)	SS (D&R)
ASA	SD
ASE	ASF
AST	ASP
DS ()	DPO
SL	PSO

SPECIAL SECRETARY (OPERATIONS) SHC & MED	
Diary No.	
Date:	08/10/24
AS (A)	AS (E)
DS ()	DS (E-II)
PS	

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Handwritten notes: 1667, 11/10/24

D.S (Admin)	
Diary No.	
Dated:	10/10
SO (AMI-I)	
SO (AMI-II)	
SO (DS)	
SO (G)	

So (G)

6-8/24 (PRMP)

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Dated: Lahore; September 19, 2024



All Administrative Secretaries, Government of the Punjab.
All Commissioners, Government of the Punjab.
All Deputy Commissioners, Government of the Punjab.
All CEOs/MDs of Companies/Autonomous Bodies, Government of the Punjab.

Subject: - REQUEST FOR APPLICATIONS FOR ONLINE PROFESSIONAL CERTIFICATIONS UNDER THE SCHEME TITLED "INSTITUTIONAL STRENGTHENING OF P&D BOARD AND CAPACITY BUILDING OF PUBLIC SECTOR EMPLOYEES"

I am directed to refer to the subject mentioned above and to inform that Punjab Resource Management and Policy Unit P&D Board, Government of Punjab under the scheme titled "Institutional Strengthening of P&D Board and Capacity Building of Public Sector Employees" has taken an initiative to equip the officers in Punjab with suitable professional knowledge, skills and competencies in demand driven areas.

2. PRMPU intends to enhance the capacity of government officers in professional areas by awarding them short-term online professional certifications. These certifications provide specialized training that can enhance their competencies and make them more effective in their respective roles. Professional certifications shall help the officers to equip themselves the latest trends and developments in their respective fields, enabling them to adapt to changes more effectively. Investing in professional development through certifications shall ultimately lead to a more competent, motivated, and effective government workforce. In this regard, PRMPU has taken an initiative to enhance the professional capacity of employees working in the public sector by offering a variety of globally recognized certification programs. Professional certification in following key areas will be awarded upon fulfilling the eligibility criteria.

- (a) Project Management Certifications
- (b) Information Technology Certifications
- (c) Financial Management Certifications
- (d) Human Resources Certifications
- (e) Public Administration and Management Certifications
- (f) Emergency Management and Homeland Security Certifications
- (g) Healthcare Management Certifications
- (h) Project Communications and Stakeholder Management Certifications
- (i) Analytics Professionals Certifications
- (j) Cost Analysis Certifications
- (k) Applied Econometrics Certifications
- (l) Financial Auditing Certifications
- (m) Any Other

DS (Establishment)
Diary No. 1355
Dated 26-9-24

9492
26/9/24
US Section
DS (Enab.) ✓
DS (Legal)
S.S.O.
Private Secretary

Following this, it is requested that the applications from the public sector officers of the Government of Punjab fulfilling the eligibility criteria and performa attached at (Annex-A) may kindly be sent to Managing Director, PRMPU at 184-A, Upper Mall, Behind NIPA, Scotch Corner, Lahore by 31st December 2024.

SO (P/I)
C.C.

Pls circulate
27/9/24

SECTION OFFICER BOARD
DIARY NO. 1433
DATED 26/9
FILE NO.

Behar
REHANA ANWER
Assistant Director (Admin), PRMPU

1. PSO to Chairman, P&D Board, Government of Punjab.
2. PS to Secretary, P&D Board, Government of Punjab.
3. PS to Managing Director, PRMPU, P&D Board, Government of Punjab.

Annexure-I

Eligibility Criteria for Local Short Training Courses / Hands on Training / E-Learning / Knowledge Exchange / Online Professional Certifications

The applicants should:

1. Hold a graduation degree.
 2. Should not be more than 55 years old.
 3. Have at least one (01) year public sector work experience in BS-16 or above.
 4. Officers (Regular / permanent and on Contract) who are working in any department / company / authority / program or project under the administrative control of Punjab Government are eligible for the local training.
 5. Be in good mental and physical health.
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Nomination Form

- i. Title of Training _____
- ii. Name _____
- iii. Gender _____
- iv. Age _____
- v. Designation(Scale) _____
- vi. Department _____
- vii. Office Address _____
- viii. Education (Last Degree) _____
- ix. Year Completed _____
- x. Years of Work Experience _____
- xi. Contact No. _____
- xii. Contact No. (Office) _____
- xiii. WhatsApp Contact no. _____
- xiv. Email Address _____