

**TOP PRIORITY / URGENT / OUT TODAY.**



**NO.E&A(HEALTH) 2-205/2017  
GOVERNMENT OF THE PUNJAB  
SPECIALIZED HEALTHCARE &  
MEDICAL EDUCATION DEPARTMENT**

Dated Lahore, the 23<sup>rd</sup> May, 2024

To

- 1) All the Additional Secretaries, Specialized Healthcare & Medical Education Department
- 2) All the Deputy Secretaries, SHC & ME Department.
- 3) All the Vice Chancellors of Medical Universities in the Punjab
- 4) All the Heads/Principals of Teaching/Autonomous/Special Medical Institutions in the Punjab.
- 5) All the Medical Superintendents of the Teaching Hospital in the Punjab.
- 6) The Managing Director, Punjab Health Foundation, Lahore
- 7) The CEO, Punjab Healthcare Commission, Lahore.
- 8) Head of Burn Center / Chairman Plastic Surgery, Pak Italian Burn Centre, Nishtar Medical University, Multan
- 9) The Director, Internal Audit Wing, SHC & ME Department.
- 10) The Secretary, Blood Transfusion Authority, Lahore
- 11) The Surgeon General Medico-legal Punjab, Lahore.
- 12) The Director, Institute of Blood Transfusion Services, Punjab, Lahore.
- 13) The Director General (Nursing), Punjab, Lahore.
- 14) All the Section Officers of SHC & ME Department.

SUBJECT: **INTERNATIONAL CONFERENCE ON OPEN INNOVATION IN THE PUBLIC SECTOR (FACE TO FACE)**

I am directed to enclose herewith a copy of letter No. SO(Admn-II)11-02/2024, dated 09.05.2024, alongwith its enclosures received from Section Officer (Admn-II), Government of the Punjab, S&GAD (Admn. Wing), on the subject cited above for information and nomination of suitable / eligible candidates for the said training.

2. I am, therefore, directed to request to furnish nomination of suitable / eligible officers and those applicants who fulfill the criteria may apply through proper channel. The nominations of Attached Departments may be sent directly to the National Productivity Organization (NPO), Ministry of Industries & Production, Government of Pakistan, Islamabad after getting approval of the concerned competent Authority. Whereas the nominations of PAS / PMS officers should be sent to S&GAD alongwith a statement indicating that the expenditure involved will be borne by the nominating Agency or the nominee himself/herself, well before **25.05.2024 positively** or email at ([sohaib@npo.gov.pk](mailto:sohaib@npo.gov.pk) & [nusrat.ali@npo.gov.pk](mailto:nusrat.ali@npo.gov.pk)).

  
**SECTION OFFICER (GENERAL)**

**CC:**

- 1) The Director IT, ICT Cell, SHC & ME Department, with the request to upload the said circular.
- 2) PS to Secretary, SHC & ME Department.
- 3) PS to Special Secretary (Operations), SHC & ME Department.
- 4) PS to Special Secretary (Development & Reforms), SHC & ME Department.

*MR*

2-205/2017

Phone No. 9211760  
9212839

GOVERNMENT OF THE PUNJAB  
SERVICES & GENERAL ADMINISTRATION  
DEPARTMENT

(ADMN. WING)



To

1. The Additional Chief Secretary, South Punjab.
2. All Administrative Secretaries to Government of the Punjab.
3. All Divisional Commissioners in the Punjab.

No.SO(Admn-II)11-02/2024  
Dated Lahore, the 09<sup>th</sup> May, 2024

Subject: INTERNATIONAL CONFERENCE ON OPEN INNOVATION IN THE PUBLIC SECTOR (FACE TO FACE)

I am directed to refer to the subject and enclosed herewith a copy of letter No.SO(E-III)5-2/2024 dated 30.04.2024 alongwith its enclosure i.e. letter No.1/35/FT/2024 dated 24.04.2024 received from Section Officer (I&FT), Planning & Development Board and letter No.10(1)/NPO/APO/2024-07PS dated 16.04.2024, for information / further necessary action.

*(Signature)*  
(MUHAMMAD SAFDAR)  
SECTION OFFICER (ADMN-II)

C.C:  
22447

ADDL. SECRETARY (A)
Diary No.
Date
DS (A)
DS (S)
DS (P)
SLO

The Section Officer (E-III), Establishment Wing, S&GAD, w.r.t. to letter referred to above.

E&A(H)  
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20/5/24

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PCO SH  
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SECRETARY SHC&ME	
Diary No.	2552
Date	16/5/24
SF (D&P)	SS (D&R)
ASD	ASD
ASE	AJF
AST	ASP
BS ( )	CPG
SLO	PBO

22447



042-99211713

NO.SO (E-III)5-2/2024

GOVERNMENT OF THE PUNJAB  
SERVICES & GENERAL ADMINISTRATION  
DEPARTMENT  
(ESTABLISHMENT WING)

Dated Lahore the 30<sup>th</sup> April, 2024

To,

All Heads of Wings of S&GAD.

Subject:

INTERNATIONAL CONFERENCE ON OPEN INNOVATION IN THE  
PUBLIC SECTOR (FACE TO FACE).

I am directed to refer to the subject noted above and to enclose herewith a copy of Government of the Punjab, P&D Board's letter bearing No.1/35/FT/2024 dated 24.04.2024, alongwith a copy letter No.10(1)/NPO/APO/2024-07PS dated 16.04.2024 received from the National Productivity Organization, Ministry of Industries & Production, Government of Pakistan, Islamabad.

2. It is requested to send the nomination(s) of eligible / relevant officers of Attached Departments alongwith relevant documents for the subject (face to face) training course, after seeking approval of the concerned Competent Authority, directly to the National Productivity Organization (NPO), APO Liaison Department, Ministry of Industries & Production, Islamabad. The nominations in respect of PAS/PMS officers, if any, should be sent to this Department, alongwith relevant documents mentioned in the enclosed letters and a statement indicating that the expenditure involved will be borne by the nominating Agency or the nominee himself/herself by 25.05.2024, positively or email at (sohaib@npo.gov.pk & nusrat.ali@npo.gov.pk).

*Maria*  
50/4/24  
(MARIA JAVAID)  
SECTION OFFICER (ESTT-III)

11-2/24  
6/5  
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C.C.  
02-5-24  
✓

1. The APO Liaison Department, National Productivity Organization (NPO), Ministry of Industries & Production, Government of Pakistan, 11<sup>th</sup> Floor, Shaheed-e-Millat Secretariat, Nazim-ud-Din Road, F-6/1, Islamabad w/r to his letter referred above.
2. The Section Officer (I&FT), Government of the Punjab, P&D Board.
3. PA to Deputy Secretary (Establishment), S&GAD.

A.S (Admin)  
S&GAD  
D/S 833  
Date 2-5-24  
S. (Admin) ✓  
S. (PA)

02 MAY 2024

*Maria*  
50/4/24





**TOP PRIORITY**  
**FOREIGN TRAINING CASE**  
PH: 042-99059210

No. 1/35/FT/2024  
**GOVERNMENT OF THE PUNJAB**  
**PLANNING & DEVELOPMENT BOARD**

Dated: Lahore the 24<sup>th</sup> April, 2024

To

The Secretary (Services)  
Government of the Punjab  
S&GAD.

Subject:

**INTERNATIONAL CONFERENCE ON OPEN INNOVATION IN THE PUBLIC SECTOR (FACE TO FACE)**

Please refer to the subject noted above and find enclosed herewith details of the above mentioned training course with the request that a panel of suitable and eligible candidates may be recommended after getting approval of the competent authority of your Department.

2. The following documents in respect of nominee/s may be sent to this Board for placing the case before the Provincial Special Selection Board (PSSB):-

- |    |  |        |
|----|--|--------|
| a) | F.T. Forms (available at P&D website)  | 1 copy |
| b) | Status of PER's position of last three years   | 1 copy |
| c) | Bio-Data/C.V. of the nominee/s duly attested.  | 1 copy |
| d) | Justification/Relevancy of the officer(s)  | 1 copy |
| e) | Certify that:  |        |
| -  | The nominee/s is/are regular employee/s.   |        |
| -  | No Departmental/Anti-Corruption enquiry is pending against the nominee/s.  |        |
| -  | Approval of Competent Authority has been obtained in this case.  |        |
| -  | He/They does/do not stand nominated against any other foreign training facility, result of which is still awaited. |        |
| -  | No extension would be taken/asked for in the training period of the nominee/s.                                     |        |

Recommendations from your Department may be sent by

13. 25.05.2024 positively through mail or email at ([so.ift@pndpunjab.gov.pk](mailto:so.ift@pndpunjab.gov.pk)).

Secretary Services  
S&GAD

*Amirul Wajid*  
24/04/24  
SECTION OFFICER (I&FT)

3951

26.4.24

SO (E-III)



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17 APR 2024

ch. P+D.

Sy: re.

National Productivity Organization  
Ministry of Industries & Production  
Government of Pakistan  
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PS (Admin)  
P&D Board  
Diary No: 2756  
Date: 24/4/24

10(1)/NPO/APO/2024-07PS  
Islamabad, April 16, 2024

SUBJECT: INTERNATIONAL CONFERENCE ON OPEN INNOVATION IN THE PUBLIC SECTOR (FACE TO FACE).

The National Productivity Organization (NPO), Ministry of Industries & Production, Government of Pakistan in collaboration with Asian Productivity Organization (APO), Japan announced opportunities for the citizens of Pakistan through competitive process for the following program:

- i. 24-IP-02-GE-CON-A: Conference on Open Innovation in the Public Sector, 28 August 2024-29 August 2024, Manila, Philippines - Face to Face (full day session), (NPO Deadline: 31 May 2024).

2. Hundred (100) International participants from APO Member countries will take part in this program. Member countries comprise of Japan, Republic of Korea, Turkey, Hong Kong, Republic of China, Singapore, Thailand, Philippines, Fiji, Bangladesh, Cambodia, Indonesia, Islamic Republic of Iran, India, Lao PDR, Malaysia, Mongolia, Nepal, Sri Lanka, Vietnam and Pakistan. APO. Japan will issue certificate against participation.

3. To download the Project Notification, APO Bio-Data Form, Nomination Letter sample and Instruction Circular Please visit <http://npo.gov.pk/apoi>.

Following documents are required for processing of nomination. Soft copies of APO Bio-data form (MS Excel format) must be sent to email address; [yohalib@npo.gov.pk](mailto:yohalib@npo.gov.pk) and [nusrat.ali@npo.gov.pk](mailto:nusrat.ali@npo.gov.pk)

- New APO Bio-Data Form (Version 2.2), available on website (<http://npo.gov.pk/apoi>).
- CV on plain paper including date of birth, domicile (district & province), education, experience, and details of foreign trainings attended during the recent past.
- Copy of domicile certificate.
- Copy of National Identity Card and
- Copy of Passport copy (1st page) with six months validity period.
- Nomination letter on NPO prescribed format, available on website (<http://npo.gov.pk/apoi>).
- Original scanned Fee payment receipt (Prerequisite).

*Secy. P&D*

4. Case of only shortlisted nominee's will forward to APO, Japan for further evaluation. The final selection of nominee's rests with the APO screening committee and is not challengeable.

5. Processing Fee (Prerequisite) Non-refundable: PKR 2,000/- per applicant for Public Sector and PKR 3,000/- per applicant for Private Sector. Fee payment receipt in both cases either cash deposit in bank or online payment should be attached with APO Biodata Form (bank details are available at NPO website). Moreover, selected participants from public and private sector will shoulder the cost of visa fee, insurance, PCR testing and airport taxes, etc.

6. APO will meet airfare, boarding lodging, per diem of participants from Government departments and SME Sector for participation in APO programs. While in case of large scale / profitable organization (Non-SME) the airfare shall be met by the participants/participating organization (Participating Country Expenses at USD200.00/person is also applicable). APO will adopt the official definition of SMEs stipulated by each member country.

7. The incomplete and late nominations received after the above mentioned deadline will not be processed.

8. Applicants fulfilling the prescribed criteria in respective APO Project Notification may apply for the relevant program.

9. Kindly send nominations along with documents to National Productivity Organization (NPO), APO Liaison Department, 11th Floor, Shaheed-e-Millat Secretariat, Nazim-ud-Din Road, F-6/1, Islamabad, Pakistan.

10. For any inquiry and further information please contact undersigned on 051-9244254-5, 0334-9491959.

*AS (A)*

*(Nusrat Ali)*

APO Liaison Department

- Copy to:
1. Federal Secretary, Ministry of Industries & Production, Islamabad.
  2. The Secretaries to the Federal Ministries of Government of Pakistan, with the request to circulate to all the divisions/attached departments/Government owned companies/Organizations & Companies under their respective control.
  3. The Chief Secretary, Government of Punjab.
  4. The Chief Secretary, Government of Sindh.
  5. The Chief Secretary, Government of Khyber Pakhtunkhwa.
  6. The Chief Secretary, Government of Balochistan.
  7. The Chief Secretary, Government of Gilgit Baltistan.
  8. The Chief Secretary, Government of AIZ.
  9. Chairman, Higher Education Commission, Islamabad.
  10. Section Officer (APO), Ministry of Industries and Production, Islamabad.
  11. The Chief Executive Officers/Managing Directors/Director Generals/ Directors of Organizations under the Administrative control of Ministry of Industries and Production.
  12. President, Federation of Pakistan Chambers of Commerce & Industry (FPCCI), Karachi.
  13. Presidents/ Chairmen(s) of recognized Chambers and Associations, with the request to circulate in relevant private sector organizations.
- AS (Admin)*  
*P&D Board*
- 50 (per T)*  
*24/4/24*