



GOVERNMENT OF THE PUNJAB
SPECIALIZED HEALTHCARE &
MEDICAL EDUCATION DEPARTMENT

SECTION (AHP-I)

Dated: Lahore, the 19th February 2026

NOTIFICATION

NO.SO(AHP-I)32-JD/2025: The Job Description of the post of Health Physicist (BS-17), under Specialized Healthcare & Medical Education Department is hereby approved, as detailed below:

Job Title	Health Physicist (BS-17)
Reports to	Head of Department
Duties and Responsibilities	He / she shall be responsible: i) To abide by the directions of Head of the Department in handling the patients. ii) Plan treatment of concerned patients with precision to provide quality treatment. iii) For quality assurance of Radiotherapy Machines i.e Simulator, Cobalt-60 Radiotherapy unit etc. iv) For Instrumentation handling i.e Survey Meter, Ionization Chamber, Electrometer. v) For Correspondence with Pakistan Nuclear Regulatory Authority (PNRA) and Pakistan Institute of Nuclear Science & Technology (PINSTECH) Islamabad for Beam Output Measurement, calibration Radiation Instruments and Dosimetry of Radiation workers etc., personal dose monitoring service duly approved by the concerned Authority. vi) For development and implementation of Radiation Protection Plan, Physical Security Plan, Radiation Emergency Plan for Radiotherapy Department as approved by the Authority. vii) Transportation of Radioactive Sources by observing Standard Operating Procedure duly approved as the case may be. viii) To identify deficiencies in compliance with the RPP and reporting to licensee under the direction of Head/MS concerned institute/hospital. Similarly, identify training needs and organizing training activities as per approved schedule. ix) For Waste Management of disused radioactive sources keeping in view the guidelines of the Authority as may be approved. x) For maintaining proper inventory of all radioactive sources and its security etc as well as maintaining record of Radiation Survey, training of radiation worker, health surveillance of Radiation workers and all Radiological Procedures. xi) To review systematically and periodically monitoring program all areas where radiation sources are used, stored or disposed of. Accordingly, provide guidance and recommendations to staff and patients to assure that all radiation procedures conform to radiation protection standards for safety of personals, patients, public and environment. xii) To analyze and interpret radiation monitoring data. xiii) To respond to Radiation Emergencies quickly under guidance of concerned Head of the department xiv) For Correspondence with Pakistan nuclear Regulatory Authority to achieve desired outcomes on the directions of the concerned Head of the Institute/hospital.


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	<p>xv) To ensure that all activities carried out within quality frame work and meet regulatory requirements, professional standards and recommended guidelines of SHC&MED as may be notified.</p> <p>xvi) To prepare comprehensive bi-annual reports of radiation equipments etc.</p> <p>xvii) To ensure timely writing of PERs of subordinates under rules/policy.</p> <p>xviii) Any other duty assigned by the Authority under rules.</p>
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**SECRETARY
SPECIALIZED HEALTHCARE &
MEDICAL EDUCATION DEPARTMENT**

NO. & DATE EVEN:

A copy is forwarded for information and necessary action to:

1. All V.C./Principal/Dean/MD/MS/ED/COO/CEO under SHC&ME Department.
2. Director General Health Services Punjab, Lahore.
3. PS to Secretary, SHC&ME Department.
4. PS to Secretary Health & Population Department.
5. PS to Special Secretary (OPS), SHC&ME Department.
6. PAs to all Additional Secretaries, SHC&ME Department.
7. PAs to all Deputy Secretaries, SHC&ME Department.
8. Office file.


SECTION OFFICER (AHP-I)