



To

- 1) All the Vice Chancellors of Medical Universities in the Punjab
- 2) All the Heads/Principals of Teaching/Autonomous/Special Medical Institutions in the Punjab.
- 3) All the Medical Superintendents of the Teaching Hospital in the Punjab.
- 4) The Managing Director, Punjab Health Foundation, Lahore
- 5) The CEO, Punjab Healthcare Commission, Lahore.
- 6) Head of Burn Center / Chairman Plastic Surgery, Pak Italian Burn Centre, Nishtar Medical University, Multan
- 7) The Director, Internal Audit Wing, SHC & ME Department.
- 8) The Secretary, Blood Transfusion Authority, Lahore
- 9) The Surgeon General Medico-legal Punjab, Lahore.
- 10) The Director, Institute of Blood Transfusion Services, Punjab, Lahore.
- 11) The Director General (Nursing), Punjab, Lahore.
- 12) The Controller Nursing Examination Board, Lahore
- 13) The Secretary, Punjab Medical Faculty, Lahore
- 14) The Secretary, Punjab Pharmacy Council, Lahore.

SUBJECT: REQUEST FOR PROVISION OF LATEST VACANCY POSITION OF THE POSTS RESERVED AGAINST 5% MINORITY JOB QUOTA ALONGWITH ITS FINANCIAL IMPLICATION AFTER ABOLITION OF POSTS BY THE FINANCE DEPARTMENT.


In continuation to this department's letter of even number dated 23.12.2025, on the subject cited above and to again enclose herewith a copy of letter No.SO(HR)HR&MA/1-7/2021(Vol-III)-85, dated 20.01.2026 alongwith its enclosures (Proforma-I & Proforma-II) received from Section Officer (Coord), Govt. of the Punjab, Human Rights & Minorities Affairs Department 24-C-II, Gulberg-III, Lahore on the subject cited above and to request to furnish the requisite consolidated report of your respective institution regarding latest vacancy positions against 5% minority job quota alongwith Financial Implication.

2. The requisite information of the subject matter on the following prescribed **Proforma-I** (BS-01 to BS-15) & **Proforma-II** (BS-16 and above) to this department in both soft & hard through e-mail at soq.health@punjab.gov.pk, on excel sheet by **Friday i.e. 23.01.2026 before 12:00 Noon** for onward submission to Human Rights & Minorities Affairs Department:

Sr. #	Name of Department	Name of post with Basic Pay Scale (BPS)	Total number of posts allocated for initial recruitment	Total Number of posts reserved against 5% minority job quota	Number of posts filled against 5% minority job quota	Number of vacant posts against 5% minority job qouta	No. of posts whose requisition alre dy sent to PPSC	Financial implicati ons of the vacant posts against 5% minority job quota
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1	2	3	4	5	6	7	8	9
Grant Total								

3. This may be treated on **Top Priority Basis / Most Urgent**



SECTION OFFICER (GENERAL)

CC:-

- 1) The Director I.T, ICT Cell, SHC & ME Department with the directions to upload the said circular immediately.
- 2) The Section Officer (Coord), Government of the Punjab, Human Rights & Minorities Affairs Department, w/r to his letter No. referred above.
- 3) Registrar, Dr. Shoaib Suddle Commission (One Man Commission), Office # 406 (A), Evacuee Trust Complex, 4th Floor, F-5/1, Agha Khan Road, Islamabad.
- 4) The Section Officer (IPC), Ministry of Inter Provincial Coordination, Islamabad
- 5) The Section Officer (IPC), Govt. of the Punjab, I&C Wing, S&GAD w/r to his letter No.SO(Cab-I)4-14/15 SNE, dated 30.09.2025.
- 6) PS to Secretary SHC & ME Department.
- 7) PS to Special Secretary (Operations), SHC & ME Department.
- 8) PS to Special Secretary (Development & Reforms), SHC & ME Department.
- 9) PS's to All Additional Secretaries, SHC & ME Department.
- 10) PA's to All Deputy Secretaries, SHC & ME Department

MOST URGENT
OUT TODAY
REMINDER-XIII



To

The Secretary,
Government of the Punjab,
Specialized Healthcare & Medical Education Department,
Lahore.

Attention: Section Officer (General)

Subject: **REQUEST FOR PROVISION OF LATEST VACANCY POSITION OF THE POSTS RESERVED AGAINST 5% MINORITY JOB QUOTA ALONG WITH ITS FINANCIAL IMPLICATION AFTER ABOLITION OF POSTS BY THE FINANCE DEPARTMENT.**

I am directed to refer to this department's earlier letter of even number dated 18.11.2024 and subsequent reminders dated 31.12.02024, 16.01.2025, 23.01.2025, 13.02.2025, 20.03.2025, 28.04.2025, 27.05.2025, 27.06.2025, 15.08.2025, 19.09.2025, 15.10.2025 & 11.12.2025 on the subject cited above and to state that a meeting in this regard is likely to be held within a few days wherein the progress regarding the subject matter will be reviewed.

2. In this regard, I am further directed to request you again to kindly provide the consolidated reports separately on **Proforma-I** and **Proforma-II, WITHIN A DAY**, so that the case presented before the Hon'ble Chairman One-Man Commission during meeting.

SECTION OFFICER (COORD.)

CC:

1. PSO to Additional Chief Secretary, Punjab.
2. PS to Secretary, Specialized Healthcare & Medical Education Department.
3. Section Officer (I&C Wing), S&GAD.
4. PS to Secretary, HR&MA Department.

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12:05 PM
21-Jan-26

PROFORMA-I**DETAIL OF 5% MINORITY JOB QUOTA POSTS HAVING BASIC PAY SCALE 1 TO 15**
(BPS 1 TO 15)

Sr. No.	Name of Department	Name of Post with Basic Pay Scale from 1 to 15 (BPS 1 to 15)	Total number of posts allocated for initial recruitment	Total number of posts reserved against 5% minority job quota	Number of posts filled against 5% minority job quota	Number of vacant posts against 5% minority job quota	No. of Posts whose requisition already sent to PPSC	Financial implication of the vacant posts against 5% minority job quota
Grand Total								

PROFORMA-II

DETAIL OF 5% MINORITY JOB QUOTA POSTS HAVING BASIC PAY SCALE 16 AND ABOVE (BPS 16 & above)

Sr. No.	Name of Department	Name of Post with Basic Pay Scale from 16 and above	Total number of posts allocated for initial recruitment	Total number of posts reserved against 5% minority job quota	Number of posts filled against 5% minority job quota	Number of vacant posts against 5% minority job quota	No. of Posts whose requisition already sent to PPSC	Financial implication of the vacant posts against 5% minority job quota
Grand Total								